

CONNECTICUT COLLEGE REQUEST FOR TRAVEL TO COUNTRIES OR REGIONS ON THE U.S. DEPARTMENT OF STATE'S TRAVEL WARNING LIST LEVEL 3

TRAVEL REQUEST FORM

Anyone traveling internationally, is expected to complete the following steps:

1. Enroll in the U. S. Department of State Smart Traveler Enrollment Program
2. Contact On-Call International and obtain a Travel Risk Report
3. Review the U. S. Department of State Crime, Safety and Health Reports and other country information
4. Review the Department of State Travelers Checklist to prepare a contingency and emergency plan
5. Follow the Department of State on Facebook and Twitter to receive updates on travel advisories.

Connecticut College faculty, staff and students, regardless of nationality, who propose College-related travel in a country that is subject to a current U.S. Department of State Travel Warning ("Travel Warning") Level 3, are required to complete this form to ensure that they are aware of the Warning and its implications. Prior to booking any travel, the completed form should be submitted to the appropriate institutional representative. (Submit to Dean of the Faculty for faculty, Dean of the College for students, VP for Finance and Administration for staff.) Allow three weeks for review and approval.

According to the U.S. Department of State: "We issue a Travel Warning when we want you to consider very carefully whether you should go to a country at all. Examples of reasons for issuing a Travel Warning might include unstable government, civil war, ongoing intense crime or violence, or frequent terrorist attacks. We want you to know the risks of traveling to these places and to strongly consider not going to them at all. Travel Warnings remain in place until the situation changes; some have been in effect for years."

Given the serious risks involved, Connecticut College strongly recommends that faculty, staff and students not travel in countries that are subject to a Travel Warning Level 3, and the College will not provide funding, academic credit or otherwise support the student's participation in such an OCE unless (1) the student has completed this travel request form, responded to the Personal Risk Management Questionnaire, and signed the attached Travel Warning Acknowledgement of Risks and Release of Liability, and (2) after review of the student's request, the College has approved of the student's international travel plan.

Full Name: _____ Class Year: _____

Country of Citizenship: _____

E-Mail: _____ Phone: _____

Reason for Travel: _____

International Contact Name, Email Address and Phone: _____

Dates of Travel: _____

Travel Destination(s):
